

Date: _____



Location: _____

TEMPORARY TANK BATTERY - Operations Protocol (July 2013-Revised December 2013):

Pre-Startup Checklist:

- **Complete JSA. Attach this completed checklist to the JSA.**
- **Perform integrity inspection of all poly lines and valves. Repair any leaks prior to start-up.**
- **Visually verify integrity of berm. Notify contacts below if berm is compromised in any way.**
- **Ensure all tank hatches are closed, unless physically monitoring tank(s) being filled.**
- **Ensure all equipment (pumps, filters, etc.) is free from leaks, and is in proper working order.**
- **Verify emergency spill kit is readily available.**
- **Make sure all poly hook ups are properly supported to prevent damage to welds.**
- **Ensure all tanks are properly labeled, ensure carbon blankets are in place.**
- **Ensure location is free of trash and debris.**

In Service Daily Checklist:

- **Complete JSA. Attach this completed checklist to the JSA.**
- **Perform integrity inspection of all poly lines and valves at shift change.**
- **Visually verify integrity of berm. Notify contacts below if berm is compromised in any way.**
- **Ensure all tank hatches are closed, unless physically monitoring tank(s) being filled.**
- **Ensure all equipment (pumps, filters, etc.) is free from leaks, and is in proper working order.**
- **Verify emergency spill kit is readily available.**
- **Verify all poly hook ups are properly supported to prevent damage to welds.**
- **Ensure all tanks are properly labeled. Ensure carbon blankets are in place.**
- **Ensure location is free of trash and debris. Remove stormwater in a timely manner.**
- **Report any and all fluid releases immediately.**
- **Verify no fluids have escaped primary, secondary or tertiary containment.**
- **Color cut tanks to determine oil buildup. Use best known methods to minimize oil on tanks.**

Out of Service:

- **On-duty System Manager to Complete JSA. Attach this completed checklist to the JSA.**
- **ENSURE ALL VALVES ON SITE ARE IN CLOSED POSITION. All tanks MUST be isolated.**
- **BLIND FLANGE all return / supply lines AND manifolds when no personnel are on-site. Do NOT trust valves to hold fluid pressure.**
- **Visually verify integrity of berm. Notify contacts below if berm is compromised in any way.**
- **Ensure all tank hatches are closed.**
- **Verify emergency spill kit is readily available.**
- **Ensure all tanks are properly labeled (OUT – OF – SERVICE). Ensure tanks are cleaned & sanitized.**
- **Ensure location is free of trash and debris.**
- **Report any and all fluid releases immediately.**
- **Verify no fluids have escaped primary or secondary containment.**

Ursa Contacts:

- Luke Greiger: 970-985-2332
- Ralph Tolle: 307-350-5501
- Matt Honeycutt: 970-812-2198
- Pake Younger: 970-260-2423

Emergency Contacts:

IN CASE OF EMERGENCY, CALL 911
URSA 24/7: 1-855-625-9922

Inspection Completed By (Print Name): _____